

Application Guidelines for Special Selection in
 Master Program for International Students
 Graduate School of Science and Engineering
 Ehime University
 Academic Year 2016 (September Entrance)

1. Number of seats available

< School of Engineering >

Major	Course	Seats
Engineering for Production and Environment	Civil and Environmental Engineering	A few
Materials Science and Biotechnology	Applied Chemistry	A few

< School of Science >

Major	Course	Seats
Mathematics, Physics, and Earth Sciences	Mathematical Sciences	A few
	Earth's Evolution and Environment	A few
Chemistry and Biology	Molecular Science	A few
	Biology and Environmental Science	A few

2. Application Eligibility

An applicant to this program must be a non-Japanese national residing overseas; who is eligible for permission to stay in Japan as a student under the state regulations of immigration and refugee control, which is not against the spirit of university admission guidelines, and at the same time, is a graduate of or should be expecting to graduate from a college or university that has an official academic exchange agreement with Ehime University or has collaborative research program/s with the faculty member/s of this Graduate School; and must meet one of the following requirements.

- (1) An applicant, who has had formal education outside Japan, must have completed 16 years of course-based education and have or should be expecting by **September 2016** a Bachelor's Degree.
- (2) An applicant, who has had formal education outside Japan, must have completed 15 years of course-based education with excellent grades and must be recognized by the Graduate School as eligible to apply for the program.

(Note: An applicant willing to submit application documents under the eligibility criteria (2) above must communicate with the graduate school in advance.)

3. Application Period and Selection Test

Application period **20 (Fri) – 27 (Fri) November 2015**
 Must be received through **EMS** within this period.

Submission of application documents Education Support Division (Engineering Team)
 Ehime University
 3, Bunkyo-cho, Matsuyama, 790-8577
 JAPAN

(Further inquiry/ies in relation with the application procedure and document submission may be made at kougakum@stu.ehime-u.ac.jp. Please send emails in English or Japanese only)

- Selection test Will be conducted by **22 December 2015** (Tue)
- Result notification **28 January 2016** (Thu)
(A 'Letter of Notification' will be sent to successful candidates. Telephone or Email inquiries are not permitted.)

Potential applicants to this program are supposed/required to communicate with the Program Chief in their field of interest and express their interest in applying by **5 November 2015**(Thu). The email addresses for this purpose are:

Program Chief Civil and Environmental Engineering	moriwaki.ryo.mm@ehime-u.ac.jp
Program Chief Applied Chemistry	asahi.tsuyoshi.mh@ehime-u.ac.jp
Program Chief Mathematical Sciences	matsuura.masaya.mx@ehime-u.ac.jp
Program Chief Earth's Evolution and Environment	hori.rie.mm@ehime-u.ac.jp
Program Chief Molecular Science	nagaoka.shinichi.mf@ehime-u.ac.jp
Program Chief Biology and Environmental Science	watada.masayoshi.mc@ehime-u.ac.jp

4. Selection Criteria

Selection for admission to this program will be made on the basis of integrated evaluation of submitted documents and performance in the interview (internet-based interview).

(Note: The interview will be conducted in English or Japanese together with an oral examination at the same time.)

5. Application Material and Documents to be Included

- A. Completed application form including the Entrance Test Admission Card and Personal Identification Card with a photograph (*provided with the application material; Form#1*)
(The photograph should be 30-mm wide and 40-mm high (30mmx40mm) showing the torso and face of the applicant. The applicant should be facing forward and not wearing a cap/hat. The photo should have been taken no more than 3 months prior to the date of application)
- B. Officially sealed Grade Sheets or Transcripts of Bachelor's Degree course issued by the graduating university or college
- C. A copy of Bachelor's Degree Certificate or Certificate of expected date of graduation issued by the graduating university or college
- D. Officially sealed Letter of Recommendation from the Dean/Principal/Campus Chief or a high-ranking official of the graduated/graduating university or college (*provided with the application material; Form#2*)
- E. A written pledge indicating the possibility of arriving in Japan on or before **23 September 2016 (Fri)** if selected (*provided with the application material; Form#3*)
- F. A copy of applicant's passport details (front page personal details); if unavailable at the time of application, it must be submitted at the time of selection test.
- G. Application Processing Fee

The application processing fee is 30,000 yen. If paying by remittance from an overseas bank or financial institution, you must confirm that the amount to be transferred (remitted) to us is 30,000 yen exactly; an equivalent amount in another currency will not be accepted. You may ask the bank or financial institution to make the payment in Japanese currency so that they do not deduct their handling charges and the service charges at paying bank in Japan from the amount of application processing fee at the time of making the bank transfer (remittance). Please include the bank transfer slip (payment application form) with the application material.

- 1) Amount to be remitted: 30,000 yen (exact amount payable only in yen)
(The remitter (applicant) is responsible for the remittance charge. A fee of 1,500 yen charged by the financial institution listed below is to be paid at the time of remittance. The remittance processing fee charged by the financial institution below will not be deducted twice (i.e. 1,500 yen is only deducted once))
- 2) Bank account details for transferring the application processing fee
Bank Name: THE IYO BANK LTD.
Bank Code: 0174
Swift Code: IYOBJPJT
Branch Name: ICHIMAN BRANCH
Branch Code: 109
Branch Address: 2-20-1 KATSUYAMA-CHO, MATSUYAMA 790-0878, EHIME, JAPAN
Account Number: 1799161
Account Holder's Name: NATIONAL UNIVERSITY CORPORATION EHIME UNIVERSITY
10-13 DOGO-HIMATA, MATSUYAMA 790-8577, EHIME, JAPAN
- 3) Period of payment: **From 9 (Mon) November to 16 (Mon) November 2015, 17:00** (Japan Standard Time, strictly within this period)
- 4) Remittance method: TELEGRAPHIC REMITTANCE
- 5) Paying bank charges: To be paid by the sender (applicant)
- 6) Additional information: When sending a remittance, write university entrance examination fee as the purpose of the remittance, and your full name as well as the name of the graduate course under message.

Note: If the application processing fee is insufficient (i.e. less than 30,000 yen), your application documents will be regarded as incomplete and your applicant material will be rejected. In such a case, the remitted application processing fee will be returned, but any charges payable to the bank in Japan as well as the applicant's side will have to be borne by the applicant himself/herself. However, the application processing fee will not be returned in any other cases except for the conditions listed under **Point#7** of this Application Guideline.

6. Mark distribution, Marking and Evaluation criteria, Admission criteria

- 1) Mark distribution
 - Document assessment: based on Grade sheets or Transcripts, Letter of Recommendation. Categorized into A, B, and C levels
 - Interview (including oral examination) : 100 marks

- 2) Marking and Evaluation criteria
- Document assessment (grade sheets or transcripts and Letter of Recommendation) : Academic ability in the specialized courses will be evaluated.
 - Interview (including oral test) : Fundamental academic ability, personal goals, willingness to study, self-expression, and English or Japanese ability will be evaluated.

3) Admission criteria

The final selection will be made on the basis of an integrated evaluation through an interview (internet-based) including oral tests and document assessment. The applicants with 'B' or 'C' in document assessment will not be considered. Likewise, the applicants with less than 60 marks on the interview will be considered disqualified.

7. Return of the Application Processing Fee

The paid or remitted amount of Application Processing Fee will be returned in the following case/s only (Note: any charges payable to the bank on our side as well as the applicant's side will have to be borne by the applicant himself/herself.).

- 1) The Application Processing Fee was paid, but application papers were not sent/submitted
- 2) Mistakenly paid the Application Processing Fee two or more times, or paid an amount greater than the required amount of 30,000 yen
- 3) Sent/submitted the application documents, but the application was rejected

(Requesting for the return of the Application Processing Fee)

In cases of **condition 1) or 2)** above, please contact us at the address below. We will send you a 'Request for Return of the Application Processing Fee' form, which you must fill out and send back to us by post. In case of **condition 3)**, however, we will send you the 'Request for Return of the Application Processing Fee' form along with your application documents, which you must fill out and send back to us by post.

Communication Address:

The External Payment Affairs Team
Financial Planning Division
Finance Department, Ehime University
10-13 Dogo-Himata, Matsuyama 790-8577, Ehime, JAPAN
E-mail : suitou@stu.ehime-u.ac.jp

8. Application Method

The application forms and necessary information may be downloaded from the Ehime University website (<http://www.ehime-u.ac.jp/english/admission/graduate/index.html>). To apply for this program, all applicants must send completed application forms and necessary documents to us by post/mail.

9. Admission Formalities and Period

- (1) The following are necessary at the time of admission.
 - 1) Admission Fee of **282,000 yen**
 - 2) Graduate school-specified admission forms/papers
 - 3) **8,000 yen to 10,000 yen** as miscellaneous charges/fees

- (2) Admission Period

Admission will take place on **24 September 2016 (Sat)**. Details will be sent to successful candidates at a later date.

(3) Tuition Fee

A tuition fee of **267,900 yen** for the first semester and an equal amount for the second semester (Annual tuition fee: **535,800 yen**) must be paid after admission/enrollment. The admission fee and tuition fee may be revised (in most cases increased) at the time of admission or even after/during enrollment, which will be applicable from the date of revision.

Successful candidates will be separately notified of the period for tuition fee payment.

10. Privacy Policy (Use of personal information)

Under the university privacy policy, personal information, such as name, address, etc. provided in/with the application documents will be managed properly and used only for the following purposes: 1) application registration and processing; 2) communication with the applicant in case of incomplete application documents/information; 3) communication regarding the entrance exam; 4) result notification; 5) communication with successful candidates regarding admission formalities, etc.

11. Important Note

The submitted application documents must be complete, accurate, and authentic. Incomplete, inaccurate, or unauthentic application documents may result in denial of admission.