

Application Guidelines
 Doctoral Program (Doctor in Engineering/Science) for International Students
 Graduate School of Science and Engineering
 Ehime University
 Academic Year 2016 (September Entrance)

1. Number of seats available

	Major	Course	Field	Seats
School of Engineering	Engineering for Production and Environment	Mechanical Engineering	<ul style="list-style-type: none"> • Mechanical Systems, Synthesis and Control • Energy Conversion Engineering, • Production Systems and Materials for Machinery 	A few
		Civil and Environmental Engineering	<ul style="list-style-type: none"> • Infrastructure Engineering • Urban Management • Hydrosphere and Environmental Engineering 	
	Materials Science and Biotechnology	Materials Science and Engineering	<ul style="list-style-type: none"> • Materials Physics and Engineering • Material Development and Engineering 	A few
		Applied Chemistry	<ul style="list-style-type: none"> • Organic and Macromolecular Chemistry • Physical and Inorganic Chemistry • Biotechnology and Chemical Engineering 	
	Electrical and Electronic Engineering and Computer Science	Electrical and Electronic Engineering	<ul style="list-style-type: none"> • Electrical Energy Engineering • Electronic Materials and Devices Engineering • Communication Systems Engineering 	A few
		Computer Science	<ul style="list-style-type: none"> • Computer Systems • Artificial Intelligence • Applied Computer Science 	
School of Science	Mathematics, Physics, and Earth Sciences	Mathematical Sciences	<ul style="list-style-type: none"> • Mathematical Sciences 	A few
		Physics	<ul style="list-style-type: none"> • Fundamental Physics • Condensed Matter and Plasma Physics 	
		Earth's Evolution and Environment	<ul style="list-style-type: none"> • Earth's Evolution and Environment 	
	Chemistry and Biology	Molecular Science	<ul style="list-style-type: none"> • Functional Material Science • Life Material Science 	A few
		Biology and Environmental Science	<ul style="list-style-type: none"> • Sciences of Biological Functions • Ecology and Environmental Sciences 	
Special Graduate Course on Advanced Sciences			<ul style="list-style-type: none"> • Environmental Sciences • Earth Science and Astrophysics • Life Sciences 	A few

2. Application Period and Selection Test

Application period:	21 (Thu) – 29 (Fri) July 2016 ※Must be either submitted in person from 9:00AM to 5:00PM in this period (except for Saturday, Sunday) or received via mail (postal service) by 29 July (Fri).
Selection test dates:	18 (Thu) and 19 (Fri) August 2016
Test place (venue):	Faculty of Engineering, Ehime University, 3 Bunkyo-cho, Matsuyama Faculty of Science, Ehime University, 2-5 Bunkyo-cho, Matsuyama
Result notification:	1 September 2016 (Thu), 10:00AM The results will be published in terms of registration number and put on the notice boards of Main Buildings of the Faculty of Engineering and Faculty of Science on the above date and time. At the same time, a ‘Letter of Notification’ will be sent to successful candidates. However, telephone or email inquiries will not be entertained.
Admission formalities:	The admission formalities for successful candidates will take place on 2 (Fri) – 9 (Fri) September 2016 (except for Saturday, Sunday).
The application documents must be submitted at or sent to:	Education Support Division (Engineering Team) Ehime University 3 Bunkyo-cho, Matsuyama, 790-8577 Tel.: 089-927 9697

3. Application Eligibility

An applicant to this program must be a non-Japanese national who is eligible to stay in Japan as a student under the state regulations of immigration and refugee control; at the same time, must have or is expected to have eligibility for admission into the graduate school; and must meet one of the following requirements.

- (1) Must have acquired or is expected to acquire by **September 2016** a Master Degree or Professional Degree (in accordance with the type of degree mentioned in Article 5 (2) of the Academic Degree Regulations, as stated in Article 9 of the 1953 Ordinance of the Ministry of Education, based on Article 104, page 1 of the Academic Act; hereinafter Professional Degree refers to this description).
- (2) As for a degree from an overseas college or university, it must be equivalent to a Master Degree or Professional Degree in Japan, and at the time of application, it must have been acquired or is expected to be acquired by **September 2016**.
- (3) As for a degree acquired from distant learning education system run by an overseas college or university, an applicant must have acquired or is expected to acquire a degree equivalent to Master Degree or Professional Degree through earning of the subject credits in Japan itself by **September 2016**. Any credits earned overseas will not be accepted.
- (4) As for a graduate program run by an overseas university or college in Japan, recognized as being equivalent to an academic institution that meets all requirements of the education system of that nation and designated separately by the Minister for Education, Culture, Science and Technology, an applicant must have acquired or should be expecting to acquire a degree equivalent to a Master program degree or a Professional degree by **September 2016**.
- (5) Must have acquired or is expected to acquire a Master Degree or equivalent from the United Nations University by **September 2016**.

- (6) Must be accepted as to have an academic ability equivalent to or greater than a master degree holder, after having attended an overseas university/college or an academic institution as in (4) above or the United Nations University and earned necessary credits, and having passed the exam and evaluation in accordance with Article 16(2) of the Graduate School Setup Criteria.
- (7) A person designated by the Minister for Education, Culture, Science and Technology (According to the Article 118 of Bulletin of Ministry of Education, Culture, Science and Technology published in 1988)
- (8) As for the graduates of one of the Graduate Schools of this university, an applicant must go through a separate evaluation for admission eligibility and must have academic abilities equivalent to or greater than those of a Master Degree or Professional Degree holder, and must be 24 years or older by **September 2016**.

⟨Pre-application Eligibility Assessment for Requirement#7 and #8 above⟩

1) Application Eligibility

⟨For an applicant meeting Requirement#7⟩

Applicants possessing only a bachelor's degree (undergraduate program) must have research experience, after acquiring the degree, for 2 (two) years or more at a university/college or research institute, and must have an enough number of publications, such as book/s, scientific journal paper/s, invited lecture paper/s, and research report/s including patent registrations that may be recognized as being equivalent to a master degree research or above.

⟨For an applicant meeting Requirement#8⟩

The applicant must have a good research record or achievement in the form of published book/s, research papers (international/domestic journal/s or equivalent publication/s), invited lecture/s, research reports, patent registration, etc. that may be recognized as being equivalent to a master degree research or above, and must be 24 years old by **September 2016**.

2) Documents to be Submitted for Pre-application Eligibility Assessment

A) Pre-application Eligibility Assessment Form (specified format, **Form#7**)

B) Research Activity Record/Achievement Form (specified format, **Form#6**)

C) Bachelor or Master Degree Certificate obtained from the last-attended college or university

D) Other relevant reference materials (such as Research Paper/s, Patent Certificate/s, etc.)

E) Self-addressed envelope with an 82-yen postal stamp (for notifying the result of application eligibility assessment)

3) Submission Deadline: **17 June 2016** (Fri)

4) To be Submitted/Sent to:

Education Support Division (Engineering Team)

Ehime University

3, Bunkyo-cho, Matsuyama, 790-8577

JAPAN

(**Note:** On the envelope, please write 'Pre-application Eligibility Assessment Papers for Doctoral Program enclosed' with a red pen.)

5) Admission Eligibility Assessment

Based on the submitted application documents, an assessment of admission eligibility will be made, and the applicant/s will be notified of the result by **18 July 2016** (Mon). Please note any submitted documents for this purpose will not be returned or used outside of eligibility status, so if you are notified that you are eligible for application, you will need to re-submit any repeated papers/documents (listed in point No. 5 of this guidelines) while submitting your application for admission. Moreover, the application eligibility assessment result will only be valid for application to the **2016** doctoral program

of this graduate school.

4. Selection Criteria

(1) Selection method

The selection for admission to this program will be made on the basis of an integrated evaluation of 1) submitted documents and 2) performance in an interview (including oral test).

(2) Interview question content (including the oral test)

The interview questions will be based on the applicant's master thesis research, research activities and achievements, doctoral research plan, etc.

5. Application Material and Documents to be Submitted

Application form, Personal Identification Card, and Admission Card	The application form must be filled out with necessary information including the entrance test Admission Card and Personal Identification Card with a photograph (provided with the application material; Form#1) (The photograph should be 30-mm wide and 40-mm high (30mmx40mm); it must be full-face view directly facing the camera with no cap/hat, taken within the 3 months from the date of application.)
Degree certificate or Certificate of expected graduation	A copy of Master Degree Certificate or Certificate of expected date of graduation issued by the graduating university or college [For applicants meeting application eligibility requirement No. (1) to (6)] Applicants meeting application eligibility requirement No. (6) will have to include all necessary documents that help assess his or her ability to undertake doctoral research.
Grade sheets or Transcript (Bachelor Course)	Officially sealed copies of Grade Sheets or Transcripts of Bachelor Degree course issued by the graduating university or college
Grade sheets or Transcript (Master Course)	Officially sealed copies of Grade Sheets or Transcripts of Master Degree course issued by the graduating university or college [For applicants meeting application eligibility requirement No. (1) to (6)]
Summary or outline of master thesis	For those who have already completed a Master Degree program: A summary of the Master Thesis should be prepared on Form#2 with about 2,000 letters in Japanese or about 500 words in English. Additionally, if you have similar research content in printed/published form, have a record of academic presentations and lectures, or possess any patent registration certificates, please include a copy of each of them.
Outline of Master Course research	For those who are expected to graduate from a Master Degree program: An outline of ongoing Master Degree research should be prepared on Form#3 with about 2,000 letters in Japanese or about 500 words in English.
Research proposal	A Research Plan or Proposal must be prepared on the specified paper (provided with the application material; Form#4) including a tentative research topic or field, research concept, objectives, and methodology after adequately discussing the content in advance with the expected research supervisor.
Application processing fee	The application processing fee is 30,000 yen. It must be paid through postal bank or post office in Japan. Payment through other financial institutions or banks will not be accepted. ATM payment is also not accepted. After the payment of this fee, you will have to attach (paste) the stamped payment slip (certificate) with the

	provided paper (i.e., application processing fee payment certificate) and submit along with the application documents. The application processing fee, except for the conditions stated in point No. 7 of this guideline (i.e., Return of the application processing fee), will not be returned. [Note: Application processing fee is not required for applicants that expect to graduate from a master program of Ehime University in September 2016 or scholarship recipients from the Japanese Government, (i.e., Monbukagakusho.)]
Admission card return-mailing envelop	Please write your full name and mailing address along with postal code on a stamped return envelope (362 yen stamp).
Letter of permission for entrance test	Applicants that are employed or enrolled in a doctoral program of a university or college must also submit a letter of permission to take the entrance test, issued by the head of the institution, prepared on Form#5 .
List of publications	If available, please include a list of your all relevant publications, such as book/s, journal paper/s, research report/s, patent/s, etc. on Form#6 .
Residence certificate	Applicants living in Japan must also include a copy of their Residence Certificate issued by the town or city office of residence with the application documents.

6. Points to be Noted While Applying

(1) Research Supervisor

You must communicate in advance, at least a month before the application time, with a perspective supervisor (Professor or Associate Professor) in the field of your research interest and obtain necessary advice/suggestions towards preparing for the entrance test. If you do not understand how to select an appropriate supervisor, please contact the Education Support Division with a brief outline of your research interest.

(2) International students who are applying for the SPECIAL COURSE can, on occasion, receive special dispensation exempting them from the payment of examination fees, admission fees, and tuition. Please contact your potential supervisor for more details.

(3) Preparing the Research Proposal (Plan)

While preparing your research proposal, please note that you will have to first write your title (i.e., research topic) and then the research objectives and methodological plan in about 1000 characters in Japanese or 250 words in English after adequately discussing the content with your perspective supervisor.

(4) Please note we will not accept your application if the documents you send are incomplete or inadequately prepared, or consist of wrong information.

(5) In any circumstances, change/s in the filled-in information or submitted documents will not be permitted after acceptance of the submitted application.

(6) In case of any changes in your mailing address after the submission of application documents, we must be informed of the changes as soon as possible.

(7) When filling in the application forms, it is possible to use a computer to complete the forms.

You can download the application documents from the following Ehime University homepage.

Ehime University homepage (<https://www.ehime-u.ac.jp/>) > English > Topics (See the list)

Also, you can download the application documents from typing the URL.

URL

https://www.ehime-u.ac.jp/wp-content/uploads/2016/05/rikou_D_ryugakusei_2809_syutsugan.doc

(8) Regarding handling of the personal information

Personal details, such as name, address, etc. provided in/with the application documents will be used only for the following purposes: 1) application registration and processing, 2) communication with the applicant in case of incomplete application documents/information, 3) communication in relation with the entrance exam, 4) result notification, 5) communication with the successful candidates in relation with the admission formalities, etc.

Inquiry: Education Support Division (Engineering Team)
Ehime University
3, Bunkyo-cho, Matsuyama, 790-8577
Tel: 089-927 9697, Fax: 089-927 9694

7. Return of the Application Processing Fee

The paid amount of Application Processing Fee will be returned in the following case/s only.

- (1) The Application Processing Fee was paid, but application papers were not sent/submitted
- (2) Mistakenly paid the Application Processing Fee two or more times, or paid an amount greater than the required amount of 30,000 yen
- (3) Mistakenly paid by a Japanese Government (Monbukagakusho) scholarship recipient
- (4) Mistakenly paid by an applicant who is expecting to graduate from a master program and continue to doctoral program of this graduate school in **September 2016**.
- (5) Submitted the application documents, but the application was rejected

(Requesting for the return of the Application Processing Fee)

- In case of **condition (1) or (2)** above, please contact us at the address below. We will send you a 'Request for Return of the Application Processing Fee' form, which you will have to fill out and send back to us by post.
- In case of **condition (3) or (4)**, however, we will send you the 'Request for Return of the Application Processing Fee' form along with your application documents, which you will have to fill out and send back to us by post.
- In case of **condition (5)**, we will send the 'Request for Return of the Application Processing Fee' form along with the application documents. Please fill out the form and send it back to us by post.

Communication Address:

The External Payment Affairs Team
Financial Planning Division
Finance Department, Ehime University
10-13 Dogo-Himata, Matsuyama 790-8577, Ehime, JAPAN
Tel: +81-(0)89-927 9074
E-mail : suitou@stu.ehime-u.ac.jp

8. Admission and Fees

(1) Admission Time

Entrance Ceremony: The admission to the Graduate School begins from the date of entrance ceremony, which will take place on **23 (Fri) September 2016**. However, those whose school admission is valid only after **24 (Sat) until 30 (Fri) September 2016**, according to the academic rules of this university, the

admission date will be **1 (Sat) October 2016**.

- (2) Admission Paper Submission Period: The admission formalities will take place on **2 (Fri) to 9 (Fri) September 2016** from 9:00AM to 5:00PM excluding Saturday, Sunday.
- (3) Initial Fees (Admission/Tuition Fees, Miscellaneous Fees)
 - 1) Admission Fee: **282,000 yen**
(**Note:** Admission fee is not required for the applicants that expect to graduate a master program of Ehime University in **September 2016** or scholarship recipients from the Japanese Government, (i.e., Monbukagakusho).)
 - 2) Tuition Fee: Annual amount **535,800 yen**
(**Note:** If a current student's tuition is revised, a new recalculated fee will be applicable.)
We will inform you separately about the period of paying the tuition fee. A tuition fee is not required from scholarship recipients from Japanese Government (i.e., Monbukagakusho).)
 - 3) A few thousand yen will have to be paid as miscellaneous fees, such as for accident insurance, alumni activities, etc.

(**Note:** A system to waive the Admission Fee as well as Tuition Fee is available, but it is only available to those who have excellent academic records and face economic hardship to pay these amounts or come across some special conditions such as a severe impact of natural disasters. Depending on the extent of economic hardship or impact of disasters, partial or full waiver of the above fees through necessary selection procedure is possible. Additionally, a system of late payment of the above fees is available.)

9. Miscellaneous

- (1) Request for the Application Guidelines (including the application forms) may be made by sending us (i.e., Education Support Division, Engineering Team) a self-addressed stamped (250 yen) envelope (size: 33cm ×24 cm). Please write 'Request for Doctoral Program Application Guidelines and Forms for **September 2016** Entrance' on the outer envelope with a red pen.
- (2) The submitted application documents and provided information must be complete, accurate, and authentic. Any unauthentic documents or falsely filled-in information may result in denial of admission or cancellation of the enrollment.