2020 Ehime University Application Guidelines for Research Students in a Graduate School from Abroad

Last updated: November 1, 2019

This program is for students seeking to conduct research on specific topics under the guidance of an academic advisor. No credit is offered for this program.

1. Application qualifications

(1) Application qualifications

Master's Course: Applicants are required to have a master's degree or recognized as having achieved an equivalent or higher academic standard. Doctoral Course: Applicants are required to have a doctoral degree or recognized as having achieved an equivalent or higher academic standard.

Note: Applicants deemed to have the equivalent or higher academic ability are those who have applied for and been granted a recognition of qualification. Those wishing to apply for a recognition of qualification should submit the required documents to the relevant graduate school listed in 2. (2) below one month before the application period.

(2) Period of research

The period of research is up to one year. However, the period may be renewed if it is deemed necessary for the research.

2. Application form acceptance period and place for submission

(1) Application form acceptance period

a. Submitted by the applicant (residing in Japan)

1st semester:	For enrollment in April: By Friday, February 14, 2020
	(Every day from 9:00 to 17:00 except Saturday, Sunday and holidays)
2nd semester:	For enrollment in October: By Monday, August 3, 2020
	(Every day from 9:00 to 17:00 except Saturday, Sunday and holidays)
b. Submitted on behalf	of an applicant (for applicants residing outside Japan)
1st semester:	For enrollment in April: By Friday, December 13, 2019
	(Every day from 9:00 to 17:00 except Saturday, Sunday and holidays)
2nd semester:	For enrollment in October: By Monday, June 8, 2020
	(Every day from 9:00 to 17:00 except Saturday, Sunday and holidays)

- * If submitting the application on the final day of the application period, please submit in the morning to allow time for you to pay the entrance examination fee and submit the certificate of receipt before 5:00 pm.
- * Applicants wishing to enroll in months other than April or October can apply at any time, but should submit the required documents three months before the desired date of enrollment.

(2) Place for submission of application forms

Applicants for the Graduate Schools of Humanities and Social Sciences, Education, Science and Engineering

Education and Student Support Department, Educational Support Division (Student Services Station, Library 1F)

Graduate School of Humanities and Social Sciences (M) Graduate School of Education (M) Graduate School of Science and Engineering (M) Graduate School of Science and Engineering (D)

Applicants for the Graduate School of Agriculture (M) Faculty of Agriculture Administration Division

Applicants for the United Graduate School of Agricultural Sciences (D)

The United Graduate School of Agricultural Science Administration Office

M: Master's Course

D: Doctoral Course

* Applications by post are not accepted. The application must be submitted in person or by a deputy.

3. Application procedure

Applicants should first prepare the documents for submission (see (1) below), be interviewed by the supervising faculty member, and, after obtaining approval to apply as a research student, submit the documents to the relevant graduate school listed in 2. (2) above.

(1) Documents for submission

The documents for submission should be prepared in Japanese as much as possible. (Please attach a Japanese -- if not possible, then English -- translation to documents written in other languages.)

- a. Enrollment application See form 1 below
- b. Resume See form 2 below
- c. Graduation certificate Certified by the head of the applicant's school
- * Students expecting to graduate should submit a certificate of expected graduation (certified by the head of the applicant's current school) when applying, and a graduation certificate (certified by the head of the applicant's school) when completing the enrollment procedure.
- d. Academic transcript Certified by the head of the applicant's school
- e. Two photos Showing the head and shoulders of the candidate, hatless, taken up to 3 months prior to the date of application (Paste in the relevant part of the Enrollment application and Resume)
- f. Research Plan See form 3 below
- g. Letter of consent See form 4 below (from place of employment or school)
- h. Research Pledge See form 5 below (student or currently employed persons only)
- i. Copy of certificate of residence (or documents confirming status of residence and period of stay)

Only applies to foreign nationals already residing in Japan

(2) Entrance examination fee: 9,800 yen

After the application documents have been submitted and checked, the university will issue a payment form for the entrance examination fee, which should be paid at a Japanese post office or Japan Post Bank.

On payment of the fee, a receipt of payment and certificate of receipt of postal money transfer (for submission to the university) is issued.

Paste the certificate of receipt of postal money transfer (for submission to the university) in the place designated, and submit it to the relevant graduate school in 2. (2) above.

The entrance examination fee is not refundable except in the following cases:

- a) The entrance examination fee was paid, but the application was not submitted to Ehime University.
- b) The entrance examination fee was mistakenly paid twice, or an amount greater than the required fee was paid.
- c) The application forms were submitted, but the application was not accepted.

4. Selection date and selection procedure

(1) Selection period (schedule)

a) Submitted by the applicant (residing in Japan)

1st semester: For enrollment in April: mid-March 2020

2nd semester: For enrollment in October: mid-September 2020

- b) Submitted on behalf of an applicant (for an applicant residing outside Japan)
 - 1st semester:For enrollment in April: mid-January 20202nd semester:For enrollment in October: mid-July 2020

(2) Selection procedure

Candidates are selected by the relevant graduate school or joint institute for education and research based on the documents submitted at the time of application, interviews and so on.

(3) Notification of selection results

- a) The university will promptly notify either the applicant or the deputy of the results of selection.
- b) The university will issue a notification of admission to successful candidates and, to those who request it, a certificate of admission and a research certificate.

5. Admission and tuition fees

(2) Tuition fee:

(1) Admission fee: 84,600 yen

(No charge for those graduating or completing courses at Ehime University) 28,900 yen per month (half year: 173,400 yen)

For those graduating or completing courses at Ehime University, the fee is 14,400 yen per month. (half year: 86,400 yen)

In either case the fees are paid as a lump sum every half year at the beginning of the term.

[Handling of personal information]

The name, address and other personal information given on the application form is used by the university for clerical processes concerning the application and for contacting the applicant in case of incomplete application forms.

Based on our privacy policy, the name, address and other personal information given on the submitted documents is held by the university only for the purposes of academic administration after enrollment (registration, tuition etc.), student support (health care etc.), administration of tuition fees, and surveys (analysis of application trends etc.).

List of documents required for application as a research student

Documents required for the application procedure

- 1. Enrollment application See form 1 below
- 2. Resume See form 2 below
- 3. Graduation certificate From the graduating educational institution
- (certificate of expected graduation)
- 4. Academic transcript From the graduating educational institution
- 5. Two photos Paste in the relevant part of the enrollment application and resume
- 6. Research Plan See form 3 below
- 7. Letter of Consent See form 4 below (from place of employment or school)
- 8. Research Pledge See form 5 below (student or currently employed persons only)
- 9. Copy of certificate of residence or document confirming status of residence and period of stay
- 10. Certificate of payment of entrance examination fee

Education and Student Support E (Student Services, Library 1F)	Department, Educational Support Divisior	1
Graduate School of Humanities and Social Sciences (Faculty of Law and Letters)	Tel: +81-89-927-9221 E-mail: Ilgakumu@stu.ehime-u.ac.jp	Fax: +81-89-927-9267
Graduate School of Humanities and Social Sciences (Faculty of Collaborative Regional Innovation)	Tel: +81-89-927-9019 E-mail: crigakum@stu.ehime-u.ac.jp	Fax: +81-89-927-8176
Graduate School of Education (Faculty of Education)	Tel: +81-89-927-9377 E-mail: edgakumu@stu.ehime-u.ac.jp	Fax: +81-89-927-8304
Graduate School of Science and Engineering (Faculty of Science)	Tel: +81-89-927-9546 E-mail: scigakum@stu.ehime-u.ac.jp	Fax: +81-89-927-9657
Graduate School of Science and Engineering (Faculty of Engineering)	Tel: +81-89-927-9690 E-mail: kougakum@stu.ehime-u.ac.jp	Fax: +81-89-927-9694
3 Bunkyo-cho, Matsuyama	a City 790-8577	
Graduate School of Agriculture A	dministration	
Academic Affairs	Tel: +81-89-946-9806 E-mail: agrgakum@stu.ehime-u.ac.jp	Fax: +81-89-941-4175
3-5-7 Tarumi, Matsuyama	City 790-8566	·
United Graduate School of Agricu	Iltural Sciences Administration	
	Tel: +81-89-946-9910 E-mail: rendai@stu.ehime-u.ac.jp	Fax: +81-89-943-5242

Please complete in Japanese as much as possible.

大学院研究生(外国人留学生) For applicants from abroad

Form 1

研 究 生 学 入

Research Student Enrollment Application

願

書

愛媛大学長殿 To the President of Ehime University

貴学_____研究科 研究生として入学したいので、御許可くださるようお願いします。 I hereby apply to enroll at Ehime University as a research student in the ______ Graduate School.

								年	月	日
							Date		(month)	(day)
ふりがな								受付		
Furigana								番号		
氏 名										
Name										
生年月日		年	月	日生		男・女			古中山	田田
Date of Birth		(year)	(month)	(day)		Male / Fem	nale		真貼付梢	
国 籍								Attac	h photo h	ere
Nationality								_		
住 所	住所(〒 Address:	_)							
Address (連絡先)	E-mail									
(Contact)	電話番号Tele	ephone ()		_				
	携帯電話番	号Mobile pho	ne number	()			
最終学歴 Most recent education		年 (year)	月 (month)	日 (day) c		・修了見 course / Expect t	_	urse		
職業及び			\							
勤務先 Occupation and place of work										
連絡のとれる 最寄りの友人	住所(〒 Address:	_)							
等 Closest contactable friend	氏名 Name			電話者 Telephon						
研究期間	年	月	日~	,	年	月	日	か月・	1年	
Research period	From (date): (year)	(month)	(day)	to	(year)	(month)	(day)	months	/ 1 year	
研究題目 Research topic										
指導教員名 Name of supervisor										
留学費用の 出所 Source of financial support for study abroad	(留学にかかる (Provide details of the							ζ,)		

Notes

1. Applicants should attach the following documents.

(1) Resume (2) Graduation certificate or certificate of expected graduation (3) Academic transcript

(4) Two photos (attached to enrollment application and resume) (5) Research Plan

(6) Letter of consent (7) Research Pledge (8) Copy of certificate of residence or document confirming status of residence and period of stay (9) Entrance examination fee receipt

2. The admission fee should be paid immediately after enrollment is approved.

3. The name, address and other personal information given on the application form is used by the university for clerical processes concerning the application, and for contacting the applicant in case of incomplete application forms. Based on our privacy policy, the name, address and other personal information given on the submitted documents is held by the university only for the purposes of academic administration after enrollment (registration, tuition, etc.), student support (healthcare, etc.), administration of tuition fees, and surveys (analysis of application trends, etc.).

Please complete in Japanese as much as possible.

Form	2

履歴	書	Resume					
年 Current date: (year		月 日現 (month) (day)	在				
●ふりがな Furigana						男 • 女 Male / Female	
●氏名							Photograph Height: 36 to 40 mm
Name							Width: 24 to 30 mm The applicant alone
●生年月日 Date of birth							Head and shoulders
		年 (year)	月 (month)	日 (day)	(満 _{Age:}	歳)	Glue the reverse face
●現住所 ī	= ()				
Current address:							
E-mail			電話番号 Tele	phone ()		
		携帯電話	番号 Mobile phone numb	ber ()
●連絡先(到 Contact address (c	記住所 nly if you	以外に連絡を利 wish to be contacted som	全 望 する 場合の a e where other than your cur	み記入) rent address)			
〒 ()	,,,,,,,	,			
		電話番号	Telephone ()			
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年 Year	月 Month						
 ●免許・資格	z. =	· 音/					
Licenses, qualificatio	ns and av						
年 Year	月 Month						
●特技							
●1寸1X Special skills							
愛媛大学		研究科					
友贩八子 Ehime University,		Graduate School					

愛媛大学_	研究	科		
● 志望動機	Graduate School			
Reason for applying				
 大学で学んだ Courses taken at university 	こと(所属教室・ゼミ rsity (classes, seminars, other)	ナール・その他))	
	·····			
 サークル活動 Clubs, volunteer activit]・ボランティア活動 es, overseas experience, etc.	·在外体験等		
 自己アピール Personal Statement 				
7 014 1-1	ズ, 亡日 <i>六</i> 个 \			
 その他(本人 Other (personal require 				

Please complete in Japanese as much as possible.

Ehime University, Graduate School

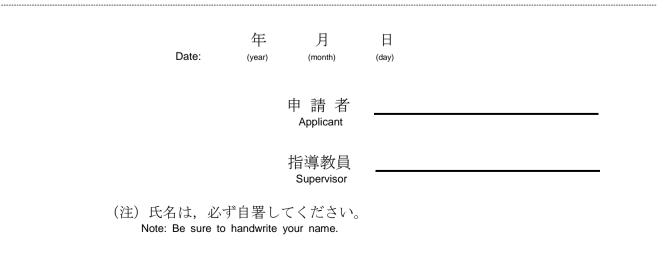
Please complete in Japanese as much as possible.

Form 3



Research Plan

研究目的及び研究計画の概要 Outline of research objectives and research design



Please complete in Japanese as much as possible.

	承	日本 Letter of c	- 1 consent	書			For	m 4
					Date:	年 (year)	月 (month)	日 (day)
愛 媛 大 学 長 To the President of Ehime University	殿 y							
	所 Affiliation	属	先					
	所属的 Affiliation Ad	上所在 dress	地					
		听属長)氏: ive (superviso						
下記の者が, (貴大学研究 I consent to the person named below)期間登学		を承諾し		or the
period shown below while maintaining).		
		記 Deta						
研 究 Research S								

Proposed research period From (date): (year) (month) 至 年 月 To (date): (year) (month)

自

年

月

日

(day)

日

(day)

(注) 代表者(所属長)氏名欄は, 自署でお願いします。 Note: The representative (supervisor) should handwrite their name.

出願者氏名

研究予定期間

Applicant

※ 該当者のみ提出のこと。

* To be submitted by students and currently employed persons only.

Please complete in Japanese as much as possible.

	確	約 Research Pledge	書			Form	n 5
愛 媛 大 学 長 To the President of Ehime	殿 University		Date:	年 (year)	月 (month)	日 (day)	
		氏 名 Name					
私は,愛媛大学	研	究科に研究生	として入学	L,			
指導教員		のもとに					
(研究題目)					_ につ	いて	
研究することを希望してお ことを確約します。	さりますが	ゞ,このことは	全く私の個人	、的研究	究である	5	
I wish to enroll in the Ehime University under the guidance of		(supervisor)		student (research	n topic),		

(注)氏名は, 必ず自署してください。 Note: Be sure to handwrite your name.

※ 該当者のみ提出のこと。 * To be submitted by students and currently employed persons only.