2024 Ehime University Application Guidelines for Research Students in a Graduate School from Abroad

Last updated: November 1,2023

This program is for students seeking to conduct research on specific topics under the guidance of an academic advisor. No credit is offered for this program.

1. Application qualifications

(1) Application qualifications

Master's Course: Applicants are required to have a master's degree or recognized

as having achieved an equivalent or higher academic standard.

Doctoral Course: Applicants are required to have a doctoral degree or recognized

as having achieved an equivalent or higher academic standard.

Note: Applicants deemed to have the equivalent or higher academic ability are those who

have applied for and been granted a recognition of qualification.

Those wishing to apply for a recognition of qualification should contact the person in

charge of each graduate school.

(2) Period of research

The period of research is up to one year. However, the period may be renewed if it is deemed necessary for the research.

2. Application form acceptance period and place for submission

(1) Application form acceptance period

a. Submitted by the applicant (residing in Japan)

1st semester: For enrollment in April: By Friday, February 16, 2024

(Every day from 9:00 to 17:00 except Saturday, Sunday and holidays)

2nd semester: For enrollment in October: By Thursday, August 1, 2024

(Every day from 9:00 to 17:00 except Saturday, Sunday and holidays)

b. Submitted on behalf of an applicant (for applicants residing outside Japan)

1st semester: For enrollment in April: By Friday, December 8, 2023

(Every day from 9:00 to 17:00 except Saturday, Sunday and holidays)

2nd semester: For enrollment in October: By Thursday, June 6, 2024

(Every day from 9:00 to 17:00 except Saturday, Sunday and holidays)

- * If submitting the application on the final day of the application period, please submit in the morning to allow time for you to pay the entrance examination fee and submit the certificate of receipt before 5:00 pm.
- * Applicants wishing to enroll in months other than April or October can apply at any time, but should submit the required documents three months before the desired date of enrollment.

(2) Place for submission of application forms

Applicants for the Graduate Schools of Humanities and Social Sciences, Education, Science and Engineering

Education and Student Support Department, Educational Support Division (Student Services Station, Library 1F)

Graduate School of Humanities and Social Sciences (M)

Graduate School of Education (M)

Graduate School of Science and Engineering (M)

Graduate School of Science and Engineering (D)
Interfaculty Graduate School of Regional Resilience(M)

Applicants for the Graduate School of Agriculture (M)

Faculty of Agriculture Administration Division

Applicants for the United Graduate School of Agricultural Sciences (D)

The United Graduate School of Agricultural Science Administration Office

Applicants for the Graduate School of Integrated Medical and Agricultural School of Public Health (M)

School of Medicine Academic Affairs Division Graduate Schools

M: Master's Course D: Doctoral Course

* Applications by post are not accepted. The application must be submitted in person or by a deputy.

3. Application procedure

Applicants should first prepare the documents for submission (see (1) below), be interviewed by the supervising faculty member, and, after obtaining approval to apply as a research student, submit the documents to the relevant graduate school listed in 2. (2) above.

(1) Documents for submission

The documents for submission should be prepared in Japanese as much as possible. (Please attach a Japanese -- if not possible, then English -- translation to documents written in other languages.)

a. Enrollment applicationb. ResumeSee form 1 belowSee form 2 below

c. Graduation certificate Certified by the head of the applicant's school

* Students expecting to graduate should submit a certificate of expected graduation (certified by the head of the applicant's current school) when applying, and a graduation certificate (certified by the head of the applicant's school) when completing the enrollment procedure.

d. Academic transcript Certified by the head of the applicant's school

e. Two photos Showing the head and shoulders of the candidate, hatless,

taken up to 3 months prior to the date of application

(Paste in the relevant part of the Enrollment application and

Resume)

f. Research Plan See form 3 below

g. Letter of consent
h. Research Pledge
See form 4 below (from place of employment or school)
See form 5 below (student or currently employed persons)

only)

i. Copy of certificate of residence

(or documents confirming status of residence and period of stay)

Only applies to foreign nationals already residing in Japan

(2) Entrance examination fee: 9,800 yen

After the application documents have been submitted and checked, the university will issue a payment form for the entrance examination fee, which should be paid at a Japanese post office or Japan Post Bank.

On payment of the fee, a receipt of payment and certificate of receipt of postal money transfer (for submission to the university) is issued.

Paste the certificate of receipt of postal money transfer (for submission to the university) in the place designated, and submit it to the relevant graduate school in 2. (2) above.

The entrance examination fee is not refundable except in the following cases:

- a) The entrance examination fee was paid, but the application was not submitted to Ehime University.
- b) The entrance examination fee was mistakenly paid twice, or an amount greater than the required fee was paid.
- c) The application forms were submitted, but the application was not accepted.

4. Selection date and selection procedure

(1) Selection period (schedule)

a) Submitted by the applicant (residing in Japan)

1st semester: For enrollment in April: mid-March 2024

2nd semester: For enrollment in October: mid-September 2024

b) Submitted on behalf of an applicant (for an applicant residing outside Japan)

1st semester: For enrollment in April: mid-January 2024 2nd semester: For enrollment in October: mid-July 2024

(2) Selection procedure

Candidates are selected by the relevant graduate school or joint institute for education and research based on the documents submitted at the time of application, interviews and so on.

(3) Notification of selection results

a) The university will promptly notify either the applicant or the deputy of the results of selection.

b) The university will issue a notification of admission to successful candidates and, to those who request it, a certificate of admission and a research certificate.

5. Admission and tuition fees

(1) Admission fee: 84,600 yen

(No charge for those graduating or completing courses at Ehime University)

(2) Tuition fee: 28,900 yen per month (half year: 173,400 yen)

For those graduating or completing courses at Ehime University, the fee is

14,400 yen per month. (half year: 86,400 yen)

In either case the fees are paid as a lump sum every half year at the

beginning of the term.

[Handling of personal information]

The name, address and other personal information given on the application form is used by the university for clerical processes concerning the application and for contacting the applicant in case of incomplete application forms.

Based on our privacy policy, the name, address and other personal information given on the submitted documents is held by the university only for the purposes of academic administration after enrollment (registration, tuition etc.), student support (health care etc.), administration of tuition fees, and surveys (analysis of application trends etc.).

List of documents required for application as a research student

Documents required for the application procedure

Enrollment application See form 1 below
 Resume See form 2 below

3. Graduation certificate From the graduating educational institution

(certificate of expected graduation)

4. Academic transcript From the graduating educational institution

5. Two photos Paste in the relevant part of the enrollment application and resume

6. Research Plan See form 3 below

7. Letter of Consent See form 4 below (from place of employment or school)

8. Research Pledge See form 5 below (student or currently employed persons only)

9. Copy of certificate of residence or document confirming status of residence and period of stay

10. Certificate of payment of entrance examination fee

★ Enquiries ★								
Education and Student Support Department, Educational Support Division (Student Services, Library 1F)								
Graduate School of Humanities and Social Sciences (Faculty of Law and Letters)	Tel: +81-89-927-9221 E-mail: llgakumu@stu.ehime-u.ac.jp	Fax: +81-89-927-9267						
Graduate School of Humanities and Social Sciences (Faculty of Collaborative Regional Innovation)	Tel: +81-89-927-9019 E-mail: crigakum@stu.ehime-u.ac.jp	Fax: +81-89-927-8176						
Graduate School of Education (Faculty of Education)	Tel: +81-89-927-9377 E-mail: edgakumu@stu.ehime-u.ac.jp	Fax: +81-89-927-8304						
Graduate School of Science and Engineering	Tel: +81-89-927-8926 E-mail:rikougakum@stu.ehime-u.ac.jp	Fax: +81-89-927-9657						
Interfaculty Graduate School of Regional Resilience	Tel: +81-89-927-9177 E-mail: resilience@stu.ehime-u.ac.jp	Fax: +81-89-927-9161						
3 Bunkyo-cho, Matsuyama	City 790-8577							
Graduate School of Agriculture Ad								
Academic Affairs	Tel: +81-89-946-9806 E-mail: agrgakum@stu.ehime-u.ac.jp	Fax: +81-89-941-4175						
3-5-7 Tarumi, Matsuyama	City 790-8566							
United Graduate School of Agricu	Itural Sciences Administration							
	-							
Agricultural Sciences	E-mail: rendai@stu.ehime-u.ac.jp							
3-5-7 Tarumi, Matsuyama City 790-8566								
Graduate School of Integrated N	Medical and Agricultural School of Public	Health Administration						
	Tel: +81-89-960-5868 E-mail: mph@stu.ehime-u.ac.jp	Fax: +81-89-960-5133						
Shizugawa, Toon City 791-	0295							

Form 1

研 生

Research Student Enrollment Application

愛	媛	大	学	長	殿
7 <u>5</u> 5	T) E	7	<u>'=:</u>	+	Щ.,
~~	7//X	/\		1	///

To the President of Ehime University

頁子	<u> 研究科・字泉</u> 研究生として八字したい						
I hereby apply to enroll at Ehime University as a research student in the Graduate School.							
			年 月 日				
		Date	(year) (month) (day)				
ふりがな		Bate	受付 (Monthly (day)				
Furigana							
氏 名			番号				
Name							
	左 日 日	H					
生年月日	年 月 日生	男・女 Mala / Farrada	写真貼付欄				
Date of Birth	(year) (month) (day)	Male / Female	Attach photo here				
国 籍			/ mach photo hore				
Nationality	<i>1</i> → → / — \		_				
	住所(〒 –)						
住所	Address:						
Address	F						
(連絡先)	E-mail						
(Contact)	電話番号Telephone ()						
	携帯電話番号Mobile phone number()					
最終学歴							
Most recent	年 月 日	修了・修了見込					
education		ップラリガル pmpleted a course / Expect to complete a cou	uroo.				
職業及び	(year) (month) (day) c	ompleted a course / Expect to complete a cou	1130				
勤 務 先							
Occupation and place of work							
連絡のとれる	住所(〒 –)						
最寄りの友人	Address:						
等							
Closest contactable	氏名電話番	号					
friend	Name Telephon						
研究期間	年 月 日 ~	年 月 日	か月・1年				
Research period	From (date): (year) (month) (day) to	(year) (month) (day)	months / 1 year				
	. , , , , , , , , , , , , , , , , , , ,		•				
研究題目							
Research topic							
指導教員名							
Name of supervisor							
留学費用の	(留学にかかる学費、生活費等の出所につい	て詳しく記入してくださ	(\) ₀				
出所	(Provide details of the source of funds for the academic fees and daily ex		. 0 /				
Source of financial							
support for study abroad							
Notos							

- 1. Applicants should attach the following documents.
 - (1) Resume (2) Graduation certificate or certificate of expected graduation (3) Academic transcript
 - (4) Two photos (attached to enrollment application and resume) (5) Research Plan
 - (6) Letter of consent (7) Research Pledge (8) Copy of certificate of residence or document confirming status of residence and period of stay (9) Entrance examination fee receipt
- 2. The admission fee should be paid immediately after enrollment is approved.
- The name, address and other personal information given on the application form is used by the university for clerical processes concerning the application, and for contacting the applicant in case of incomplete application forms. Based on our privacy policy, the name, address and other personal information given on the submitted documents is held by the university only for the purposes of academic administration after enrollment (registration, tuition, etc.), student support (healthcare, etc.), administration of tuition fees, and surveys (analysis of application trends, etc.).

Form 2

履	歴	書	Res	ume								
Current date:	年 (year)		月 (month)		見在							
●ふりカ Furigana				(<u>aay</u>)_							男 · 女 Male/Female	- Photograph
●氏名 Name												Height: 36 to 40 mm Width: 24 to 30 mm The applicant alone
●生年月 Date of bir												Head and shoulders
			(年 (year)		月 (month)		日 (day)	(満 Age:		歳)	Glue the reverse face
●現住所	ÎΤ	(_)						
Current addre	ess:											
E-mail					į	電話番号	Telephone	()		_
			携	携帯電 記	番号	Mobile phone	number ()
						する場合 other than yo						
〒 (_)								
			電	 話番号	Telepho	one ()		_	_	
●学歴・ Educational a												
年 Year		月 lonth	3	·		¥						
	" 											
	ļ 											
5. →1.	N= 11.											
●免許・ Licenses, qua												
年 Year_	M	月 lonth										
	ļ 											
	<u> </u>											
	<u> </u>											
●特技 Special skil	ls											
		_						_				

愛媛大学 研究科・学環 Ehime University, Graduate School

愛媛大学Grac	
● 志望動機 Reason for applying	
大学で学んだこと(F)	属教室・ゼミナール・その他)
Courses taken at university (classes	seminars, other)
● サークル活動・ボラ Clubs, volunteer activities, overseas	ノティア活動・在外体験等 experience, etc.
● 自己アピール Personal Statement	
● その他(本人希望等) Other (personal requirements, etc.)	
至極上兴	兴 理

愛媛大学 研究科・学環 Ehime University, Graduate School

Form 3

研究計画書

Research Plan

研究目的及び研究計画 Outline of research objectives and	jの概要 d research desi	gn				
					 	 -
					 	 -
		年	月	日	 	 -
	Date:	(year)	(month)	(day)		
			申 請 者 Applicant			
			指導教員 Supervisor			

(注) 氏名は、必ず自署してください。 Note: Be sure to handwrite your name.

Form 4

承諾書

Letter of consent

年 月 日 Date: (year) (month) (day)

愛媛大学長 To the President of Ehime University

> 所 属 先 Affiliation

> 所属先所在地 Affiliation Address

代表者(所属長)氏名 Representative (supervisor)

下記の者が、()に所属のまま、 貴大学_____研究科・学環研究生として、下記の期間登学することを承諾します。 I consent to the person named below to attend Ehime University as a research student in the ____ Graduate School for the period shown below while maintaining affiliation with ().

> 記 Details

研 宪 生 Research Student 出願者氏名 Applicant

研究予定期間 自 年 月 日 Proposed research period From (date): (year) (month) (day)

至 年 月 日 To (date): (year) (month) (day)

(注) 代表者(所属長)氏名欄は、自署でお願いします。 Note: The representative (supervisor) should handwrite their name.

※ 該当者のみ提出のこと。

^{*} To be submitted by students and currently employed persons only.

Form 5

確約書

Research Pledge

年 月 日 Date: (year) (month) (day)

愛媛大学長 殿 To the President of Ehime University

> 氏 名 Name

and hereby affirm that this is entirely personal re	esearch.		··· ·· ·· · · · · · · · · · · · · · ·
under the guidance of			rch topic),
I wish to enroll in the Ehime University	Graduate	School as a research studen	t
研究することを希望しておりま ことを確約します。	すが、このこと	は全く私の個人的研	f究である
(研究題目)			について
指導教員	のもとに		
私は、愛媛大学	_研究科・学環	に研究生として入れ	学し、

(注) 氏名は、必ず自署してください。 Note: Be sure to handwrite your name.

※ 該当者のみ提出のこと。

^{*} To be submitted by students and currently employed persons only.